



The Salvation Army  
Hurricane Katrina Disaster Relief Operations

TO: Jennifer Kolbek  
FROM: Major Chuck Kelly  
DATE: 9/21/05  
RE: Family Food Basket Project

Dear Jennifer:

Thank you for your interest in the Family Food Basket Project. I have attached instructions and specifications for packing the boxes. The contents as described must be packed in a small box (16 3/8 x 12 5/8 x 12 5/8 = 1.5 cubic feet). Once the boxes are packed, they must be placed on pallets, and secured with shrink wrap. Once these boxes are ready, please call us at the Incident Command Donor Number 601-944-9623 for further instruction,

Thank you for your efforts in this project.

Major Chuck Kelly  
The Salvation Army